

CLIENT CHECKLIST

MINOR VARIATIONS

This application is to advise PBC that the following minor variations are proposed to be undertaken on the building situated at the address listed below. Please refer to our website for guidance information. PLEASE NOTE charges for these variations may be charged at the time of approval or at project end.

It is the owners (or their authorised agents) responsibility to notify PBC of any changes to the approved plans; this variation must be approved by PBC before work can proceed. If the variation involves restricted building work, the Designer **must** provide an amended memorandum for the changes to the design work.



BUILDING CONSENT NO:		PBC REF:	
SITE ADDRESS:			
OWNER / AGENTS NAME:			
POSTAL ADDRESS:			
	POST CODE:		
APPLICANTS ROLE IN PROJECT:			
CONTACT PHONE NUMBER:	Email:		

Record of variation: (please identify location and provide a detailed description of the variation)

- ☐ Digital lodgement (Refer website)
- ☐ If the variation involves restricted building work must include a certificate of design work from the designer.
- ☐ Variations must be agreed to by the owner.

DESCRIPTION OF PROPOSED MINOR VARIATION(S):	
<p>Proprietary Bracing System Substitution; Where indicated as per attached plan;</p> <ul style="list-style-type: none">• Elephant QuickBrace Systems replacing GIB EzyBrace Systems• All original bracing elements (lengths, positions, bottom plate fixings etc.) remain as originally designed.• NO Reduction in Individual Replacement Element Performances.• Note the following Code references; [GS1-N is now an ES-N], [GS2-N is now an ESSN], [GSP-H is now an ESPH], [BL1-H is now an EM-H], [BLG-H is now an EMSH], [BLP-H is now an EMPH]• NO Variation in the Design of the Restricted Building Work	
OWNER SIGNATURE:	DATE:
AGENTS SIGNATURE:	AGENT HAS WRITTEN AUTHORITY TO ACT FOR OWNER: YES NO

OFFICE USE ONLY	
RISK AND SCOPE ASSESSMENT ACCEPTED:	
SIGNED:	DATE:
COMMENTS:	

