

Application for minor variation



It is the Owner/ Authorised agent's responsibility to notify Council of any changes to the approved plans; minor variations can be provided to the Inspector on site or submitted via the Portal and must be approved before the work proceeds.

If providing minor variations at time of inspection 2 copies must be provided. If approved, one copy will be stamped, signed and left on site and the other copy scanned into Council file.

Please refer to the ministry's website for guidance information about what constitutes a minor variation: <http://www.dbh.govt.nz/minor-variations-to-building-consents>.

Consent details:

Building Consent N°:		
Site address:		
Owner / agents name:		
Postal address:		
		Postcode:
Email address:		
Applicant's role in project:		
Contact phone number:		

Description of minor variation: (provide a detailed description of the variation including reference to sheet / plan # amended)

Proprietary Bracing System Substitution; Where indicated as per attached plan;

- Elephant QuickBrace Systems replacing GIB EzyBrace Systems
- All original bracing elements (lengths, positions, bottom plate fixings etc.) remain as originally designed.
- NO Reduction in Individual Replacement Element Performances.
- Note the following Code references; [GS1-N is now an ES-N], [GS2-N is now an ESSN], [GSP-H is now an ESPH], [BL1-H is now an EM-H], [BLG-H is now an EMSH], [BLP-H is now an EMPH]
- NO Variation in the Design of the Restricted Building Work

Please use this table for describing changes to bracing elements, window sizes, etc.

Was	Reason for Change: <i>Altered, removed, replaced,</i>	Now
GS1-N GS2-N	Replaced with	ES-N ESSN
GSP-H BL1-H	Replaced with	ESPH EM-H
BLG-H BLP-H	Replaced with	EMSH EMPH

Note: This minor variation approval does not constitute approval under the Resource Management Act; we recommend that you seek advice from Councils Planning department on this aspect of your proposal. If the work requires resource consent, work cannot lawfully commence until this approval has been obtained.

Owner signature:

Date:

Agents signature:

Agent has written authority to act for owner:

☐ YES ☐ NO

***Agents signing this form must have written authority to act for owner before signing this form.**

Council use only:

Work may proceed

☐ Yes

☐ No

Minor variation

☐ Approved

☐ Declined

Record of variation:

☐ Soft copy

☐ Hard copy

Inspector's signature:

Date:

Inspector's name:

Reasons
for Decisions:

The variation is minor and does not materially affect Building code compliance

Note: If the scope of work has changed, please check to see whether an update is required to the description of work in the system.