

Application for on-site minor variations of approved plans

This application is to advise Auckland Council that the following minor variation is proposed to be undertaken on the building situated at the address listed below. Please refer to the government's website for guidance information about what constitutes a minor variation: <http://www.dbh.govt.nz/minor-variations-to-building-consents>. It is the owners (or their authorised agents) responsibility to notify Council of any changes to the approved plans; this variation must be provided to and be approved by the Building Inspector **on site**. All changes must be approved before work proceeds.

Note: Any applications submitted via email or at service centres must use this form however this application form can be completed digitally by the inspector subject to all information required being provided at the time of the inspection.

Building Consent N°:	<input type="text"/>		
Reference N°:	<input type="text"/>	Plan N°:	<input type="text"/>
Site address:	<input type="text"/>		
	<input type="text"/>		
Owner / agents name:	<input type="text"/>		
Postal address:	<input type="text"/>		Postcode:
	<input type="text"/>		
Email address:	<input type="text"/>		
Applicants role in project:	<input type="text"/>		
Contact phone number:	<input type="text"/>		

Record of variation: *(please identify location and provide a detailed description of the variation)*

- How will the minor variation be recorded (tick box)
 - ☐ new amended plans- soft copy (preferred)
 - ☒ new amended plans- hard copy
 - ☐ Inspection checklist comment by inspector
 - ☐ Approved plans notated and photographed by inspector
 - ☐ Other (describe) _____

Note: Soft copy of plans will be emailed to inspector at time of inspection for digital stamping. If providing hardcopies of plans- 2 copies must be provided. If approved, one copy will be stamped, signed and left on site and the other scanned into Council file.

☐ Tick box to confirm Variations have been agreed to by the owner or authorised agent.

Provide a description of the variation here:

1. Proprietary Bracing System Substitution;

- Elephant QuickBrace Systems replacing GIB EzyBrace Systems
- All original bracing elements (lengths, positions, bottom plate fixings, etc.) remain as originally designed.

2. Revised Individual Element Performances and System Types; therefore:

- Revised Along & Across Bracing Unit Addition Sheets ARE Required (See attached)
- Re-marked Up Codes on the Bracing Plans ARE Required (See attached)

No Variation in the Design of the Restricted Building Work

Code clauses:

Owner signature:

Date:

Agents signature:

Agent has written
authority to act for owner

Yes

No

***Agents signing this form must have approved authority to act for owner before signing this form.**

Please use this table for describing changes to bracing elements, window sizes, etc

Was	Reason for Change: <i>Altered, removed, replaced, deleted</i>	Now
GIB EzyBrace Systems	<i>Refer attached Along & Across solution sheets</i>	Elephant Bracing Systems

☐ Reduced scope of work (if ticked, please describe items that will not be constructed)

Council use only:

The variation is minor and does not materially affect Building code compliance ☐ Yes ☐ No

Work may proceed ☐ Yes ☐ No

Variation ☐ Approved ☐ Declined

Inspector's signature:

Date:

Inspector's name:

Reasons
for Decisions:

Note: If the scope of work has changed, please check to see whether an update is required to the description of work in the system.